

University Cinema Employment Application

All applicants must be at least sixteen years of age at the time of hire. Everyone shares a wide variety of jobs at University Cinema. If you are successful in your application for a job with us, you will be assigned a specific job every time you work a shift. However, you will likely find yourself doing a wide variety of tasks each time you work. You might sell tickets, but have to help a customer at the snack bar or help clean an auditorium between shows.

We cross train most of our employees so that you can do a wide variety of jobs. It is never boring working at a movie theatre! We are open 365 days a year. In fact, many traditional holidays are some of the busiest times of the year for us. Weekends are typically very busy times for us as well. We want everyone to enjoy holidays and weekends, but when working for a movie theatre you must be prepared to work those days. You will usually find that we can be very flexible with scheduling.

We offer great service and a great time to our customers! You must be able to leave personal problems and conflicts at home during your shift.

For our part time jobs, we are happy to employ students, retirees, and those with full time jobs. We will do everything we can, within reason, to accommodate a wide variety of schedules. It is important during your interview to discuss with a manager any conflicts that may affect your availability.

Employees receive free soft drinks, free popcorn, and free admissions to movies!

Please tell us about yourself...

Name (First/Middle/Last) _____

Social Security Number _____

Home Phone: _____ Cell Phone: _____

Mailing Address: _____

Email Address: _____

What hours are you available on the following days of the week:

Monday: _____ Tuesday: _____ Wednesday: _____ Thursday: _____

Friday: _____ Saturday: _____ Sunday: _____

Are you involved in anything that would be a regular scheduling conflict? (Sports, another job, etc.)

Are you currently in school? (Circle One.) Yes or No

If yes, where? _____

Have you graduated from high school? (Circle One.) Yes or No

Have you graduated from college or technical school? (Circle One.) Yes or No

If so, where? _____

Do you leave for school breaks? (Circle One.) Yes or No When? _____

Do you have special skills or training that we should know about? (Please Explain.) _____

Are you aware of any reason that you cannot perform essential functions of the job with or without

reasonable accommodations? If yes, please explain. _____

Have you ever been convicted of a felony? (Circle One.) Yes or No

If yes, please explain. You may attach a separate paper. _____

Employment History: Where have you worked before?

①

Company Name: _____

Address: _____

Name of Supervisor: _____

Nature of Work: _____

Dates worked (Start/End): _____

Reason for Leaving: _____

②

Company Name: _____

Address: _____

Name of Supervisor: _____

Nature of Work: _____

Dates worked (Start/End): _____

Reason for Leaving: _____

***Certain jobs cannot be performed by employees under the age of eighteen, due to Federal Law. Are you under eighteen? (Circle One.) Yes or No**

To comply with State and Federal Laws you must provide either a document from *List A* or one from *List B* and one from *List C*. [All documents presented must be current] Persons under the age of eighteen may present a School Record or Report Card, Clinic, Doctor or Hospital Record.

List A. United States Passport, Certificate of United States Citizenship, Certificate of Naturalization, Foreign Passport with Employee Authorization or Alien Registration Card with Photograph.

List B. State issued Driver's License, State issued Identification Card, School Identification Card with Photo, Voter Registration Card, United States Military Card.

List C. Original Social Security Card, or Original or Certified Copy of a Birth Certificate issued by a State or County Bearing an Official Seal.

Employees may not begin work without providing us with a Federal 1-9. Federal W-4. These forms will be provided to you.

I understand that I am applying for employment which can be terminated at will by either me or the Company at anytime and that nothing contained in any manual, brochure, or other company materials may constitute an implied contract for employment or continued employment. I understand that the Company may request previous employment information to evaluate my qualifications for employment. A criminal background check or credit check may be conducted as appropriate. I agree to provide my birth date in order to initiate a criminal background check or credit check, if requested. I understand that false or incomplete information in this application for employment is grounds for dismissal and forfeiture of all related benefits. I certify that the information on this application is accurate and complete.

Signed _____ Date _____